

Barstow Community College  
**SPECIAL ACADEMIC SENATE MINUTES**  
December 6, 2018

**DATE:** Thursday, December 6, 2018

**TIME:** 12:30 – 1:30 p.m.

**PLACE:** B17

**CALL TO ORDER**

The meeting was called to order at 12:33 p.m. by President Nancy Nunes-Gill.

Members in attendance included Nancy Nunes-Gill, Paul Courtney, Dawn Howey, Eduardo Vasquez, Denise Pasley, Jill Murphy, and Abe Aboud.

Members absent: Susan Nylander, Rodolfo Duque.

Guests: Joseph Williams, Lisa Holmes, Bret Sage, Beverly Ranney, Kyri Freeman, Chris Holtz, Lilia Franco, Jacob Batarseh, and VP Karen Kane.

**APPROVAL OF THE AGENDA**

A motion to approve the agenda with one change (moving 6.3 to end of agenda) was made by Denise Pasley and seconded by Paul Courtney. The motion carried.

**PUBLIC COMMENTS**

Paul Courtney commented on the success of the Lights of Learning event, and Dawn Howey commented on the Caring Campus Initiative.

**Reports and Announcements**

***President's Report***

President officially announced the newest members of our Academic Senate: Bret Sage: Physical/Life Science; Joseph Williams: State Street Rep; Bryan Asdel and Vincent Lovato: Associate Faculty. Taylor Puryear declined the position of Math/PE Representative.

President Nunes-Gil also commented on the Don White Award. There have been meetings with Mrs. White and the awardee will be announced next fall.

***Basic Skills Committee***

The committee will have their first official meeting in February and will formalize moving forward.

***Curriculum Committee***

Email Kyri Freeman regarding the OER adoption/initiative and for general support. This item will be on a future agenda.

***Distance Education Committee***

DE Committee has been cleaning up some documents/issues, and is in need of a Ft. Irwin representative.

### ***Equivalency Committee***

A meeting is scheduled to review two applications.

### **ACTION ITEMS**

#### ***Approval of Minutes***

A motion was made to approve the minutes of October 31, 2018 by Jill Murphy and seconded by Paul Courtney. The motion carried.

#### ***Strategic Plan***

The Academic Senate will review for a second read and consider for approval on moving forward/supporting the final draft of the new Strategic Plan. This will go to the Board of Trustees in December. A motion to approve was made by Denise Pasley and seconded by Paul Courtney. The motion carried.

#### ***Calendar 2019-20***

Jacob Batarseh, AS Rep and Beverly Ranney, BCFA Rep from Calendar committee presented. The Academic Senate will review for a second read and consider for approval the recommended Calendar for the Academic year 2019 -2020. Lincoln Holiday will be recognized on Friday, February 14, 2020. A motion to approve was made by Denise Pasley and seconded by Paul Courtney. The motion carried.

### **INFORMATION/DISCUSSION ITEMS**

#### ***Review of Faculty Hire Information***

Lisa Holmes presented. The Academic Senate asked for specific information including WSCH, FTES, FTEF, number of sections, and census enrollment. The Academic Senate will review the information and how read the data provided for faculty hire regarding overall information/FT Faculty/Associate Faculty/Class Offerings/Space Availability.

#### ***Faculty Liaisons***

Presented by Nance Nunes-Gill. The Academic Senate will review the information pertaining to guidelines/job descriptions of liaisons for the following areas: CTE, Guided Pathways, Legislative, Non-Credit, and OER. Job description were sent to Academic Senate.

#### ***November Election Results***

Presented by Nance Nunes-Gill. The Academic Senate will be informed of the November Election results. (See President's Report)

### **ADJOURNMENT**

The meeting was adjourned at 1:23 p.m.

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Dawn Howey, AS Secretary

Minutes approved: \_\_\_\_\_